

**Project Status Report**



**Project Name:** BisitaPilipinas

**Department:** SOCIT

**Focus Area:** Applied Project 2

**Product/Process:** Initial Documents and Research on our project (we will be improving these a bit later)



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| John David L. Solomon | Project Leader/Developer/Documenter |
| Renz Daryl Gomez | Group Member/Developer/Documenter |
| Dody Alkarim | Group Member/Developer/Documenter |
| Christian Andrew Mendoza | Group Member/Developer/Documenter |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 07/03/2019 | Solomon | Project Adviser Signed Request |
| 1.0 | 07/03/2019 | Solomon and Gomez | Draft of Project Vision and Scope Document Assignment |
| 1.0 | 07/09/2019 | Alkarim and Mendoza | Draft of Project Charter |

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# PROJECT STATUS REPORT PURPOSE

[Replace this text with a summary of the report′s purpose in reference to your specific project needs, or use the sample text below.]

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared By:  John David L. Solomon | Date:  07/10/2019 | Reporting Period:  07/03/2019 to 07/10/2019 |
| Project Overall Status:  I gathered some information we need to start our project on my TENTREP class so we could correct our documents and start our project | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** John David L. Solomon

Project Manager

**Approved by** Jojo Castillo

Project Advisor

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Client Sponsor

